

Prairie-River Library District
Board of Trustees
Regular Meeting
June 29, 2009 9:30 a.m.

Meeting called to order at 9:45 am by Chair, Ed Rolfe. Also in attendance were board members Carol Stillman and Karol Hoisington, and Director/Clerk of the Board Claudia Jones. Beverly Kayler and Patty Kries were excused. Branch Coordinator Lisa Calhoun is on vacation.

Recognition of Visitors

No visitors were present.

Review

The following additions were made to the agenda:

- *Director's report* – Jan Wall's election reform update; Culdesac Friends update; Lapwai Grange Donation

Statistical reports were reviewed.

VALNet minutes from the June 1st meeting were available. The next Director's meeting will be August 20th.

Travel vouchers for board members were distributed.

Approval of minutes

Carol moved and Karol seconded that the minutes of the regular meeting held May 26, 2009 be approved as printed. Motion carried.

Statement of expense/Financial reports

Financial reports were reviewed. Carol moved to accept the June 2009 Statement of Expense and pay the bills in the amount of **\$40,988.60**. Karol seconded the motion; so moved.

Karol moved to approve the Profit & Loss Statement; Carol seconded. Motion carried.

Staff Reports

Branch Coordinator's Report -

- **Equipment report** – A replacement printer for Nezperce has arrived and will be installed within the coming week. A new modem has been installed at Culdesac after determining the old one was no longer functioning. The Branch Manager received tech support by phone from both Qwest and First Step personnel.
- **Summer hires** – Four youth have been hired as temporary summer help at the Craigmont, Culdesac, Kamiah and Kooskia branches. This is a continuation of a successful program that began in 2007.
- **Voyager update** – The upgrade required two full days due to problems with the WIN site (Gonzaga IT Dept.), however there were no complications once the software could be downloaded.
- **District website** – We continue to have a few contacts via the district's website, typically people seeking help with old newspaper records. Carol commented that having a volunteer in each community who could assist with local history research would be helpful. Claudia mentioned that recently acquired local history items are now featured on our home page along with an announcement of the Libri Foundation grant awards to Peck and Kamiah, and the recent donation by the Lapwai Grange.

Director's Report –

- [Head Start visits](#) – Lapwai summer program Head Start students are visiting the library each week for story hour. There are generally 25 to 30 children and several adults. They have been enrolled in this year's summer reading program.
- [Summer Vacation schedules](#) – Dixie and Claudia have taken vacation time in June; Lisa is gone June 29th –July 6th. Claudia will be gone the second week in July.
- [Jan Wall's update](#) – Claudia read an email from Jan Wall with preliminary information about the new election reform bill and how it will affect library districts. Detailed information will be shared as it becomes available.
- [Culdesac Friends](#) - The newly formed Friends of Culdesac Library have had several successful fund-raising events at the Community Wide Yard Sale in early June and the annual Shebang Days celebration the following weekend.
- [Lapwai Grange Donation](#) – A generous donation of \$1,588.84 has been received from the grange and will be used to purchase materials for the district collection, including audio books, videos, and craft books. A thank you card has been sent.

Unfinished Business

- [Nezperce City/District MOU](#) –The City of Nezperce has returned the Memorandum of Understanding with proposed changes. After discussion, the board approved it with a request to reinstate several sentences in Section 7 and make a slight revision in the wording. Moved by Karol, seconded by Ed; motion passed.
- [Rotation update](#) – The collections at Craigmont and Kooskia are continuing to be turned over, with replacements sent out as quickly as possible. Items arriving at headquarters are assessed for condition, repaired, and receive new labels and jackets as needed. It's a huge project and one long overdue.

New Business

- [Budget preparation](#) – **A budget work session will be held at Lapwai at 9:30 a.m. on Wed., July 29th followed by the regular monthly board meeting at 2 p.m.**

The meeting was adjourned at 11:45.

Respectfully submitted,

Claudia Jones, Clerk for the Board