

Prairie-River Library District

Board of Trustees

Regular Meeting

March 30, 2009, 9:30 a.m.

Meeting called to order at 9:45 am by Chair, Ed Rolfe. Also in attendance were board members Karol Hoisington, Patty Kries, Beverly Kayler, Branch Coordinator Lisa Calhoun, and Director/Clerk of the Board Claudia Jones. Carol Stillman was excused.

Recognition of Visitors

No visitors were present.

Review

An update on volunteer Pam Howard's progress in weeding the Lapwai Library collection was added to the Director's report.

Bev Kayler brought a card to sign for Shirley Strom.

Statistical reports were reviewed; Lisa noted the addition of a month-by-month page for each branch, a useful tool for developing the collection.

VALNet Director's Meeting - Claudia reported the Director's are still waiting on ExLibris for an estimate of withdrawal costs for WWCC's Clarkston campus.

Travel vouchers for board members were distributed.

Approval of minutes

Patty moved and Karol H. seconded that the minutes of the regular meeting held February 23, 2009 be approved as printed. Motion carried.

Statement of expense/Financial reports

Financial reports were reviewed. Ed asked why we receive two Qwest invoices each month; Lisa explained that one was for district-wide long distance charges and the second includes local phone service and internet service for Lapwai and Culatesac. Bev moved to accept the March 2009 Statement of Expense and pay the bills in the amount of **\$34,723.55**. Patty seconded the motion; so moved.

Patty moved to approve the Profit & Loss Statement; Karol seconded. Motion carried.

Staff Reports

Branch Manager's meeting – The detailed minutes of the March 16, 2009, meeting were provided to the trustees. There was no discussion.

District meeting May 11th – The next such meeting will include not only branch managers, but all district employees, including subs. It was thought to be a good idea for the trustees to attend as well, at least during the lunch break so they and district personnel could get acquainted.

Equipment report – Craigmont is having trouble with both the old and the new printers. Lisa will try to fix these problems on site. Also, Kamiah's #2 patron (2006 Gates) computer has been repaired by Casey @ Compunet. A new circ computer has been ordered to replace Kamiah's #2 circ computer, which will then be used to replace another Kamiah patron computer.

Kooskia Friends – They have agreed to contract with the district to pay any overage of non-op/programming hours at the end of the fiscal year, up to a limit of 30 hours, should that be necessary.

2009-2010 VALNet budget – Copies of the new budget were distributed to the board. Claudia noted that the slight decrease in District fees is due to an adjustment in the number of workstations that use Voyager. There is a \$496 charge per “client installation”. By long standing policy, each library is charged a minimum of two client installations.

Libri Foundation grants – Peck has been invited to apply for the spring grant cycle of the Books for Children program. The Peck Library Boosters will contribute \$350 which the Foundation will match on a 3-to-1 ratio, providing the library with \$1,400 in new hardcover children’s books. The Kamiah Community Library Friends will be contacted about participating as well. The application deadline is April 15. Kooskia and Nezperce libraries were awarded book grants in 2007.

Summer reading outreach programs – District branches are gearing up for summer reading and many are participating in outreach opportunities sponsored by the Idaho Commission for Libraries. Programs include Jump Start Kindergarten Registration, School Visits, Every Child Ready to Read, First Book, Web 2.0, Read for Your Library, and Reaching Underserved Children. Staff’s continuing commitment to children’s service will benefit kids throughout the District.

Lapwai weeding update – The ongoing weeding project will soon be completed thanks to volunteer Pam Howard. Board members would like to purchase a gift certificate at a local nursery as a thank you and asked Claudia to find out what is available. Patty moved; Bev seconded. Motion carried.

New Business

Temporary summer hires – Trustees approved hiring young people as temporary summer help again this year. Karol made a motion that youth may be hired for up to 5 hours per week between June 1st and August 31st, at an hourly wage of \$5.25. Patty seconded the motion; motion carried.

Next Meeting

The next board meeting will be held at 9:30 a.m. on Monday, **April 27, 2009** at the Lapwai Library/District Office.

The meeting was adjourned at 10:55 pm.

Respectfully submitted,

Claudia Jones, Clerk for the Board